

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
TUESDAY, OCTOBER 08, 2019

I. CALL TO ORDER

Mayor Ladwig called the open meeting to order at 6:00pm. Council members in attendance: Miller, Ladwig, Grover, Davies. West arrived at 6:40pm. City Staff in attendance: City Manager Eli Naffah, City Clerk Gabriel Adams, City Engineer's Steve Allen and Patrick Sullivan.

II. CLOSED SESSION REPORT – *The Council met at the conclusion of the open session.*

1. *Public Employee Performance Evaluation for City Manager Pursuant to Government Code Section 54957.*

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

Motion (Grover/Davies) to move approve the agenda as written. Passed 4-0.

V. APPROVAL OF MINUTES – 09-10-19 cc.

Motion (Grover/Davies) to approve the minutes as written. Passed 4-0.

VI. COUNCILMEMBER REPORTS/COMMITTEE ASSIGNMENTS

Miller: HCAOG: Highway 101 improvements to adapt to Sea Level Rise will cost millions of dollars. Continued discussion regarding Last Chance Grade. RCEA: Staff is on an outreach roadshow discussing micro-grid development concept. Airport solar array and regional energy dependence will be key factors in riding out future red-flag weather PSP's.

Davies: Trails Committee met in September. Low attendance. Need to develop a Resolution establishing the committee that defines priorities, participation requirements, term limits, etc.

Grover: Attended the RCEA meeting with Miller. Attended the Planning Commission meeting. Working with the City Manager and Planner to develop ways to encourage participation in the General Plan process.

VII. STAFF REPORTS

City Manager Naffah highlighted items listed in the written staff activity report. No Sheriff representative tonight due to anticipated PSP outage. Announced upcoming Chamber meeting and provided a Verizon status update.

VIII. ITEMS FROM THE FLOOR

(Three (3) minute limit per Speaker unless Council approves request for extended time.)

Mary Kate Lowry – Trinidad Area Resident

Submitted a letter describing the 20-minute parking issue on Edwards, explained conflicts with the Trinidad Bay B&B owner, and shared concerns with how this parking restriction benefits the property owners view – not the general public. Suggested creating a special parking permit for school staff wanting to park outside the congested area near the school. Her children also stated their support for their mother and echoed her comments.

Martha Walden – Trinidad Area Resident

Nearly ¼ of Humboldt's electricity comes from the biomass plant in Blue Lake. RCEA calls this clean energy and is ignoring crucial realities. It is a top emitter of carbon emissions. RCEA plans to use biomass until 2030. Is this the best you can do? The City should pass a resolution requesting RCEA phase out biomass by 2025 and focus on clean energy.

Nancy ? – Trinidad Area Resident

Echoed Walden's comments regarding biomass. Supports the suggested resolution.

Dorothy Cox – Trinidad

STR Committee member. Has the Council asked the Planning Commission to review the STR Ordinance yet?

Richard Johnson – Trinidad Area Resident

The City's 2003 Emergency Plan is out of date, and should be on the website.

IX. CONSENT AGENDA

1. Staff Activity Report - September 2019
2. Financial Statements August 2019
3. Law Enforcement Report September 2019
4. League of CA's 2019 Annual Conference Resolutions

West arrived at 6:40pm.

*Motion (Miller/Grover) to approve the consent agenda as written. **Passed unanimously.***

XI. DISCUSSION/ACTION AGENDA ITEMS

1. Discussion/Presentation regarding HCAOG Unmet Transit Needs Assessment.

HCAOG representative Richard Johnson explained that each year HCAOG is required to conduct a citizen participation process to identify any "unmet transit need" in the County. This is done before TDA funds are distributed to local jurisdictions for non-transit purposes.

There was no public comment.

Councilmembers Miller and Grover thanked Richard for the presentation.

2. Discussion/Presentation from GHD Regarding Stormwater Project Plans.

City Engineer Steve Allen explained that the ASBS Storm Water Management Improvement Project (Storm Water Project) draft plans are available for Council review. During the NEPA and CEQA processes, public and stakeholder input was solicited and addressed. Environmental clearance and the design report have been completed. The project overview and draft construction plans are available for review and comment. This Stormwater Project is the final phase of the Stormwater improvements being implemented to eliminate the City's discharge into the Trinidad Bay/Pacific Ocean. The project is being paid for with \$4.8 million in Proposition 84 grant funds and \$500,000 in Rural Utility Service grant funding from the US Department of Agriculture.

The presentation included:

- Project Summary
- Map of Current Drainage
- ICWMP History
- Groundwater Model
- Project Phases
- ASBS Phase 1
- Phase 1-B OPC LID
- Final Phase II Construction Plan

Public Comment Included:

Dorothy Cox – Trinidad

The drains on Ocean Ave do not work. They get clogged easily. Who is supposed to maintain them?

The Council thanked City Engineer Steve Allen for the presentation.

3. Discussion/Presentation from GHD Regarding Water Reports: 1) Conceptual Hydrological Assessment, 2) Alternative Raw Water Source Evaluation, and 3) Water Demand and Loss Analysis.

City Engineer Steve Allen and Patrick Sullivan presented the following reports:

MEMO #1: Conceptual Hydrological Assessment of the Luffenholtz Creek Watershed

The 12-page memo, GHD Reference No. 11198797, Dated October 02, 2019, written by Steve McHaney and Patrick Sullivan analyzed the City's water source and the City's water rights. In summary, the memo includes:

- Purpose
- Summary of Findings and Recommendations
- Background
- Watershed Characteristics
- Water Rights & Bypass Requirements
- Historical Water Supply in Luffenholtz Creek

Public comment included:

Richard Johnson – Trinidad Area Resident

The City should publicize this information and have special meetings dedicated to this topic. There were restrictions placed on the Moss Subdivision that affects the upstream watershed and the City should work with the County to stay on top of this. There should also be an updated cost estimate for connecting to HBMWD.

Council comment included:

Miller: We should consider creating a sub-committee to identify what our policies should include.

MEMO #2: Alternative Raw Water Source Evaluation

The 9-page memo, GHD Reference No. 11198797, Dated October 02, 2019, written by Steve Allen and Patrick Sullivan evaluates potential alternative drinking water sources, including:

- Recycled or Reclaimed Water
- Desalination
- Rainwater Catchments
- Springs Catchment in the Trinidad Area
- Other Creeks
- Humboldt Bay Municipal Water District Technical Feasibility

MEMO #3: Water Demand and Loss Analysis

The 5-page memo (21 including Appendix A), GHD Reference No. 11198797, Dated October 02, 2019, written by Patrick Sullivan assessing the City's water demand and loss, includes the following content:

- Water System Background
- Water Loss
- Pumping and Sales Records
- Summary Conclusions

Sullivan explained that the data reviewed was between the period of 2012-2019.

Public comment included:

Dorothy Cox – Trinidad

How do you know when the pipes are leaking?

Zack Brown – Trinidad Rancheria

The Rancheria has the ability to secure funding for maintenance and upkeep of the City's water distribution system, and may be able to secure additional funding for data collection. We stand ready to partner with and support the City water system however we can.

Council comments included:

Miller: We should plan to use water fund reserves to replace aging distribution lines.

No decision was made. Council thanked the Engineer's for their presentation. Staff will upload the water reports to the City website making them readily accessible to the public.

4. Discussion/Presentation/Update from the Trinidad Museum Society.

Trinidad Museum representative Patti Fleschner shared a report with the Council that included a brief history of the museum, an inventory of assets and exhibits, a summary of their partnerships and affiliations, and a list of volunteer programs.

Council comments included:

Miller: The Museum wouldn't be the same without all the volunteers that help make it the wonderful resource it is. Supporting this institution is an excellent use of public funds.

Presentation item only. No decision was made.

5. Discussion/Decision regarding Resolution 2019-11; Approving Grant Applications for the Proposition 68 Per Capita Grant Funds.

City Grant Administrator Becky Price-Hall explained that the Proposition 68 State Department of Parks and Recreation Per Capita Program may allocate a minimum of \$200,000 in grant funding to the City for parks and recreation acquisition and development projects. 20% in match funding is required for each project. Eligible projects could include renovation/upgrade of the Axel Lindgren Memorial Trail and/or Trinidad Head Trail, development of an ADA accessible vista point(s), kiosk and signage. These projects have been prioritized by the Trail Committee, Tsurai Management Plan and/or the CA Coastal National Monument recreation committee. The City must pass a resolution to approve filing grant application(s) for Per Capita Grant funds. The attached draft Resolution 2019-11 (12) provides additional details about the Per Capita Grant program requirements.

Eligible Projects: Acquisition and development projects consistent with the General Plan Recreation Element. Funding must be for capital outlay (building something new or improving the condition of the facility beyond its original or current state). Maintenance and repair costs are not eligible.

- Must be for recreational purposes, either acquisition or development.
- Multiple projects may be completed under one contract; each project requires a separate application.
- Projects must be accessible with an accessible path of travel to the Project (meet City requirements).

Grant Performance Period: July 1, 2019 – June 30, 2022 (all costs must be incurred during this period).

1. Resolution (submit no later than November 1, 2019): City passes one resolution (see below) approving the filing of all applications associated with the contract.
2. City submits application packets (s) no later than January 31, 2020. The City defines the project scope(s) and amount of grant funds needed for each project. As projects are identified, the City submits individual application packets (s) to OGALS. OGALS reviews each application packet and sends a letter of approval to the City or requests additional information.
3. Contract must be signed and submitted no later than March 31, 2020. OGALS will forward a contract to the City once a project application packet has been approved. As City submits additional application packets, OGALS will amend the contract to reflect the total project amount for all approved application packets, up to the allocation amount.

There were no comments from the public or Council.

*Motion (Miller/West) to approve Resolution 2019-11 (actually 2019-12); Approving Filing Applications for the Per Capita Grant Funds Program. **Passed unanimously.***

6. Discussion/Decision regarding Date Selection for a Joint Meeting with the City Council, Planning Commission, and STR Committee.

Council selected November 19 & 21 as preference dates for the meeting.

City Manager Naffah will coordinate the final date with the STR Committee and Planning Commission.

X. FUTURE AGENDA ITEMS

- Miller: Biomass Resolution
- Davies: Trails Committee Resolution

ADJOURNMENT: 9:15pm

Submitted by:

Gabriel Adams
Trinidad City Clerk

Approved by:

Steve Ladwig
Mayor